



**Building Department**  
 201 W Sierra Avenue  
 Cotati, CA 94931  
 (707)665-3636

***DEPARTMENT USE ONLY***	
RECEIVED BY:	
DATE:	
BUILDING PERMIT NO:	
PLAN CHECK NO:	
CBC:	CEC:

**For inspections please call: (707)665-3632**  
**Inspections are available:**  
 Monday & Wednesday 9:00am-12:00pm  
 Thursday 1:00pm-4:00pm

## BUILDING PERMIT APPLICATION

### APPLICANT INFORMATION:

Project Address (Not Mailing Address)			Suite/Unit No.			
Assessor's Parcel Number						
Property Owner				Cell	Home	Business
Property Owner Address	City	State	Zip			

### CONTRACTOR INFORMATION:

Contractor's Name						
Contractor Address	City	State	Zip			
Contractor E-Mail				Cell	Home	Business
Contractor's State License Number & Classification						
Contractor License Expiration Date			City Business License Expiration Date			

### ARCHITECT/ENGINEER INFORMATION:

Architect/Engineer Name			CA State License Number			
Mailing Address	City	State	Zip			
Architect/Engineer E-Mail				Cell	Home	Business

### TYPE OF PERMIT:

Building	<input type="checkbox"/>	S.F.D.	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Grading	<input type="checkbox"/>
Electrical	<input type="checkbox"/>	Addition	<input type="checkbox"/>	Apartment	<input type="checkbox"/>	Demolition	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	Alteration	<input type="checkbox"/>	Condominium	<input type="checkbox"/>	P.U.D.	<input type="checkbox"/>
Mechanical	<input type="checkbox"/>	Repair	<input type="checkbox"/>	Pool	<input type="checkbox"/>	Reroof	<input type="checkbox"/>
Other: _____							

### LAND USE/OCCUPANCY TYPE: (e.g. Residential, retail, restaurant, warehouse, manufacturing, etc.)

Existing:
Proposed:

**PROJECT DESCRIPTION:**

Project Description (please provide a description of all proposed work)

Applicant Estimated Project Costs/Valuation: \$ \_\_\_\_\_

**PROJECT FEES:**

DEPARTMENT USE ONLY

- Building Permit Fee \$ \_\_\_\_\_
- Electrical Permit Fee \$ \_\_\_\_\_
- Mechanical Permit Fee \$ \_\_\_\_\_
- Plumbing Permit Fee \$ \_\_\_\_\_
- Plan Check-Building Fee \$ \_\_\_\_\_
- Plan Check-Outside Fee \$ \_\_\_\_\_
- Plan Check-Engineering Fee \$ \_\_\_\_\_
- Incremental Fee \$ \_\_\_\_\_
- Technology Fee \$ \_\_\_\_\_
- Green Building Fee \$ \_\_\_\_\_
- SMIF Fee \$ \_\_\_\_\_
- Energy Fee \$ \_\_\_\_\_
- Grading Fee \$ \_\_\_\_\_
- Demolition Permit Fee \$ \_\_\_\_\_
- Fire System Connection Fee \$ \_\_\_\_\_
- Water Connection Fee \$ \_\_\_\_\_
- Water Meter Fee \$ \_\_\_\_\_
- Water Conservation Fee \$ \_\_\_\_\_
- Meter Install Fee \$ \_\_\_\_\_
- Meter Turn-On Fee \$ \_\_\_\_\_
- Sewer Application Fee \$ \_\_\_\_\_
- Sewer Connection Fee \$ \_\_\_\_\_
- Bed Tax \$ \_\_\_\_\_
- Park-In-Lieu Impact Fee \$ \_\_\_\_\_
- Housing-In-Lieu Impact Fee \$ \_\_\_\_\_
- Traffic Impact Fee \$ \_\_\_\_\_
- Planning Review \$ \_\_\_\_\_
- Growth Management Review \$ \_\_\_\_\_
- Linkage Fee \$ \_\_\_\_\_
- Subtotal \$ \_\_\_\_\_
- Less Prepaid Fees \$ \_\_\_\_\_
- Total Due \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_

No Plans \_\_\_\_\_ Plans Approved \_\_\_\_\_

Date Issued: \_\_\_\_\_ Demo Bond \_\_\_\_\_ Amt. \_\_\_\_\_ Date \_\_\_\_\_

Approved for Issuance: \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection: \_\_\_\_\_ When Validated this is your permit:

By \_\_\_\_\_ Date \_\_\_\_\_ Receipt # \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

**HAZARDOUS MATERIALS:**

Indicate if the intended occupancy will use chemicals. Initialing Yes acknowledges that H & S  
YES  NO  Code section 2205,25533 & 25534as well as filing directions were made available to you.

**CONSTRUCTION LENDING AGENCY:**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name \_\_\_\_\_

Lender's Address \_\_\_\_\_

**LICENSED CONTRACTOR'S DECLARATION:**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

x \_\_\_\_\_

Signature of Contractor

\_\_\_\_\_

Date

**WORKERS' COMPENSATION DECLARATION:**

**\*Please read carefully and check the applicable statement below\***

**I hereby affirm under penalty of perjury one of the following declarations:**

(\_) I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No.

(\_) I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_ Policy No \_\_\_\_\_ Expiration Date \_\_\_\_\_

(\_) I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

**OWNER-BUILDER'S DECLARATION:**

**\*Please read carefully and check the applicable statement below\***

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

I, as owner of the property, or my employees with wages as their sole compensation, will do  all of OR  portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)

I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Website: <http://www.giinfo.ca.gov/calaw.html>.

Property Owner or Authorized Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize the representative of this agency to enter upon the above-mentioned property for inspection purposed. I (we) further agree to save, indemnity and keep harmless the City of Cotati against liabilities, judgements, costs and expenses which may in any way accrue against said city in consequence of the granting of this permit and will pay all expenses including attorney fees in connection therewith. All work performed by virtue of this permit must conform to plans and specifications and application filed by the owner or this authorized agent with the building inspection division. This permit does not constitute approval of any violation of the above recited provisions, nor of any state of city ordinance.

Signature: x \_\_\_\_\_ Date: \_\_\_\_\_