



Master Fee Schedule

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Administrative Services Fees

ADMINISTRATIVE SERVICES		
Fee Type	Amount of Fee	Municipal Code Section
WATER METER TEST CHARGE (ON-SITE)	No Charge	13.02.120H
WATER METER TEST CHARGE (3 RD PARTY)	Actual cost if meter is accurate	13.03.120H
NEW WATER ACCOUNT DEPOSIT (OWNER)	\$100	13.03.220B
NEW WATER ACCOUNT DEPOSIT (RENTER)	\$200	13.03.220B
WATER TEST FEE	Actual Analysis Costs	13.03.240B
WATER TURN ON FEE	\$35	13.03.240B
WATER METER INSTALL	\$150	13.03.240B
BILL DELINQUENCY CHARGE	\$15	13.03.260E
RETURN CHECK FEE	\$25	13.03.260M
¹ DELINQUENT ACCOUNT RECONNECTION CHARGE	\$25	13.03.280A
DEPOSIT FOR INSTALL/REMOVAL OF SERVICE	Actual Costs	13.03.310E
DEPOSIT FOR FIRE HYDRANT METER	\$1000	13.03.310G
TEMPORARY SERVICE RATE	\$35 MIN, 2x Tier 2 Rate	13.03.310G
CREDIT	Est. cost of temp service in advance	13.03.310H
² AFTER HOURS TURN-ON FEE FOR DELINQUENT PAYMENT SHUTOFF	\$100 Plus payment of delinquent bill amount	13.03.260H
SOLICITOR PERMIT a. 501(c) (3) organization b. Blanket permit for organization per identification card	a. No Charge b. \$150 per organization plus \$10	
PENALTIES – Where calculation is not explicitly stated in Municipal Code	Greater of \$15 or current LAIF interest rate for penalization period	Various as applicable
ADMINISTRATIVE FEE – Where calculation is not explicitly stated in Municipal Code	Greater of \$35 or actual fully burdened rate of hours used	Various as applicable

¹ When water service is discontinued for non-payment of bills, the City will apply a \$25 non-refundable fee to the delinquent account. The City may demand that the full amount of the delinquent bill, any subsequent bills, as well as any applied fees, be paid in full before service is restored. Additionally, a non-refundable after-hours fee of \$100 is payable for service requests outside City Hall business hours as stated at footnote 2.

² For after-hours water service (turn-on/service), a \$100 non-refundable fee plus any account balance due, as noted in footnote 1 above, is to be paid at the Cotati Police Department before the Public Works Department will be called out.



Building and Development Fees

Important Information on Fees

If you are submitting an application for building permit or review by planning or engineering, you will be required to pay various fees associated with review and processing of your application(s). The following information is provided as a guide but the specific circumstances of your application may result in multiple fees being assessed. Please ensure that you have a complete understanding of the various fees that may apply to your application before you submit. Most building permit costs are one-time fees while planning and engineering reviews are completed on a full cost recovery basis with initial deposits. The time to review, and therefore the cost, varies by complexity of the project, completeness of the information provided and applicant responsiveness. Building fees based on the valuation and details of your project and are due at time of permit issuance with some deposits due at application if outside plan check or inspection services are required. The vast majority of amounts listed in the Planning and Engineering sections are deposits unless otherwise noted as a fee, and are due at time of application. Applicants are responsible for actual costs incurred including consultant costs and staff costs at fully burdened rates. For requested services of City staff for which no fee is listed in the Fee Schedule, the Director or Directors of the department or departments whose services are requested shall determine the appropriate fee based on current hourly rates of staff.

Please also note that the Cotati-Rohnert Park Unified School District and the Rancho Adobe Fire Protection District may also levy fees on your project. Those fees are not included here. You should contact those agencies directly to determine if additional fees apply.

If you have questions about fees that may apply to your project, please feel free to contact the Community Development Department at 707-665-3637.

Adopting Resolutions

Planning, Building, and Engineering Fees, eff. 12/12/11 (Reso No. 11-67)

Building Fees Changed, eff. 4/23/11 (Reso No. 11-07)

Engineering Fees, eff. 7/1/13 (Reso No. 2013-43) / rescinded 9/27/16

Traffic Impact Fees, eff. 10/27/15 (Reso 2015-71)

Water System Administrative charges eff. 9/27/16 (Reso 2016-67)

Water & Sewer connection fees – eff. 9/27/16 (Reso No. 2016-68)

Master Fee Schedule, eff. 10/23/2018 (Reso No. 2018-62)

Master Fee Schedule, eff. 01/22/2019 (Reso No. 2019-04)

Master Fee Schedule, eff. 06/24/2019 (Reso No. 2019-32)

Auto. adjustment (linkage, traffic & water) eff. July 2020

Fees & Minimum Deposits - Planning

Application Type	Fee/Deposit Amount
ANNEXATION a. Residential b. Commercial/Industrial	Determined after consultation \$300/acre
APPEALS	\$300
COMMERCIAL CANNABIS PERMIT (new or renewal)	\$3,000
CONDITIONAL USE PERMIT (CUP) a. No Environmental Review Required b. Environmental Review Required c. Modification to Previously Approved CUP d. Minor Conditional Use Permit	\$2,000 \$3,250 \$1,000 \$750
DESIGN REVIEW (Preliminary and Final) a. Commercial, Industrial or Mixed Use b. Single Family Home or Multi-Family Project c. Parcel Map or Subdivision Map	The greater of \$.05/sf of site area or \$1,900 \$1,000 \$2,000 + \$500/lot for first five lots + \$100/lot for each lot thereafter
DESIGN REVIEW (Modifications) a. Commercial, Industrial or Mixed Use b. Single Family Home or Multi-Family Project	\$2,000 \$500
ENVIRONMENTAL REVIEWS a. Environmental Impact Report b. Mitigated Negative Declaration c. CEQA Exemption	\$20,000 \$5,000 \$500 See Sonoma County Clerk and CA Fish & Wildlife websites for additional applicable fees
GENERAL PLAN AMENDMENT	\$8,000
GROWTH MANAGEMENT REVIEW a. 1-4 residential units b. 5 or more residential units	\$175/unit \$1,200
HILLSIDE DEVELOPMENT PERMIT	\$1,700
LIMITED TERM PERMITS a. With public hearing required b. No public hearing required	\$1,215 \$630
PLANNED UNIT DEVELOPMENT AMENDMENT	\$4,500
PRE-APPLICATION REVIEWS a. Single Family Home (Owner Occupied) b. Other c. Formal Conceptual Plan Review (w/written comments)	No charge \$315 \$2025
SIGNS a. Replacement or Alteration of Existing b. Administrative Design Review c. Design Review Committee Approval	\$20 \$225 \$465 deposit + actual costs
SUBDIVISIONS a. Minor Subdivision or Parcel Map b. Tentative Subdivision Map	\$2,600 \$6,900
TIME EXTENSION	\$2,000 + actual costs
TREE REMOVALS a. Standard removal b. Removal requiring arborist c. Penalty for removal without permit	\$25 for first five trees, \$10/tree thereafter \$150 deposit + actual costs 2x stndrd removal fee + 2x replacement value
USE DETERMINATION	\$500

FEES & MINIMUM DEPOSITS - PLANNING	
Application Type	Fee/Deposit Amount
VARIANCE	
a. Major (requires Planning Commission approval)	\$2,100
b. Minor (Director level approval)	\$550
ZONING CODE AMENDMENT	\$4,500
ZONING CLEARANCE OR RESEARCH	\$90/hour
MISCELLANEOUS	
Blueprint/Map Reproductions	\$65 + reproduction costs
Document Retrieval	
Existing Record	\$0.25/page (physical or e-copy)
If Record Creation Requested	\$0.25/page (physical or e-copy) + \$100 deposit toward full recovery of actual staff costs at fully burdened rates
Large or Unusual Development Proposals	As a substitute for the deposit amounts included herein, the City Manager is authorized to require greater deposit amounts for large and/or unusual proposals which may require considerable more staff time or consultant costs.

Fees & Minimum Deposits – Engineering & Public Works

Application Type	Fee/Deposit Amount
BACKFLOW DEVICE INSPECTION a. Annual b. New	Actual costs \$55/inspection
CERTIFICATE OF COMPLIANCE	\$670
ENCROACHMENT PERMITS a. Minor (no construction/no inspection) b. Major (short duration) c. Major (long duration)	\$60 \$700 \$2,000 deposit + actual costs
ENGINEERING PLAN CHECK	\$300
FLOOD PLAIN REVIEW	\$845
GRADING PLAN CHECK, PERMIT & INSPECTION a. Plan check (less than 50 cubic yards) b. All other plan reviews c. Inspections	\$100 \$640 \$255 fee per application
IMPROVEMENT PLAN REVIEW a. Major Subdivision b. Minor Subdivision or Parcel Map	\$5,205 deposit + actual costs \$1,745 deposit + actual costs
LOT LINE ADJUSTMENT	\$1,500
PUBLIC IMPROVEMENT INSPECTIONS	\$9,710 deposit + actual costs
STREET OR RIGHT-OF-WAY VACATION	\$1,455 deposit + actual costs
TEMPORARY WATER METER RENTAL	*See Admin. Servs. Charges
CERTIFICATE OF CORRECTION – CONSULTANT REPORT PLUS ADMINISTRATION	\$300 fee per document /\$130 fee per application
WATER METER CHARGES a. ¾-inch b. 1-inch c. 1.5-inch d. 2-inch e. 3-inch f. 4-inch	\$322.46 \$373.21 \$740.41 \$945.02 \$1,534.84 \$2,143.22
WATER METER INSTALLATION	\$150/application *See Admin. Servs. Charges
OUTSIDE UTILITY SERVICE AGREEMENT	\$5,000 deposit + actual costs
CONDOMINIUM PLATS	Assumes six lots– \$3,000 deposit + actual costs
FINAL PARCEL MAP	\$4,000 plus \$140 per lot deposit + actual costs

Development Impact	
Application Type	Fee/Deposit Amount
AFFORDABLE HOUSING IN-LIEU	Based on sales price of unit, calculated as follows: \$2,400 first \$125,000 of sales price +\$200 for each \$5,000 increment thereafter
BED TAX (all new residential construction) a. 2 bedrooms b. 3 bedrooms c. 4 or more bedrooms	\$350 \$400 \$450
LINKAGE* a. Commercial b. Industrial c. Retail	\$2.15/sf \$2.22/sf \$3.71/sf Please note that new construction less than 2,000 sf, and the first 2,000 sf of any commercial project is exempt. There are additional exemptions, please check with the Community Development Department.
PARK IN-LIEU	Calculated according to the following formula: $\text{DUs} \times \text{Population/DU} \times 5 \text{ acres}/1000 \text{ population} \times \text{Fair Market Value}/\text{Total Acres of Project Site} = \text{Subtotal} \times 6/5 = \text{In Lieu Fee}$
TRAFFIC* a. Residential b. Commercial c. Restaurant d. Industrial e. Office f. Hotel	\$6,479.78/unit \$6,839.43/1000 sf \$10,400.27/1000 sf \$3,761.58/1000 sf \$4,613.63/1000 sf \$4,993.13/room
SEWER CONNECTIONS (based on meter size) a. ¾-inch b. 1-inch c. 1.5-inch d. 2-inch e. 3-inch f. 4-inch	\$16,638 \$27,787 \$55,407 \$88,685 \$148,103 \$282,858 Applicable to all customer classes. Fees for multi-family projects will be charged on the size of the water meter.

DEVELOPMENT IMPACT (continued)	
Application Type	Fee/Deposit Amount
WATER CONNECTIONS* (based on meter size) <ul style="list-style-type: none"> a. ¾-inch b. 1-inch c. 1.5-inch d. 2-inch e. 3-inch f. 4-inch g. 6-inch 	<ul style="list-style-type: none"> \$8,746.04 \$14,605 \$29,123.84 \$46,615.91 \$87,457.28 \$148,678.51 \$288,610.99 <p>All customer classes based on meter size.</p>
WATER CONSERVATION <ul style="list-style-type: none"> a. New Residential b. Industrial/Commercial/Mixed Use 	<ul style="list-style-type: none"> \$1,750/unit \$1,500/acre
FIRE SYSTEM CONNECTION	Per resolution 2016-68, this fee is included in the water connection fee.

Building Permits	
Application Type	Fee/Deposit Amount
BUILDING PERMIT FEE	Based on project valuation – see Table 1-A
BUILDING PLAN CHECK	65% of building fee unless project is unusually large or complex.
BUILDING INSPECTION a. Normal inspection hours b. Outside of normal hours c. CASP Consultant d. Reinspection (Ch.1,S109.7) e. Addition plan review f. Use of outside consultant (plan review & inspection)	Included in building permit fee \$90 per hour (minimum charge – 2 hours) \$175 per hour, due at time of inspection \$100 per hour \$100 per hour Actual Cost
INCREMENTAL	Based on project valuation: \$500 to \$100,000 valuation: .0010 times value (min fee \$6.00) \$100,001 to \$500,000 valuation: .0008 times value (min fee \$70) \$500,0001 and above valuation: .0006 times value (min fee \$300; max fee \$500)
TECHNOLOGY	Based on project valuation: \$500 to \$100,000 valuation: .0010 times value (min fee \$6.00) \$100,001 to \$500,000 valuation: .0008 times value (min fee \$70) 500,0001 and above valuation: .0006 times value (min fee \$300; max fee \$500)
SB1473 CBSC FEE	Based on project valuation: \$1 – 25,000 \$1 \$25,001 – 50,000 \$2 \$50,001 – 75,000 \$3 \$75,000 – 100,000 \$4 Every \$25,000 or fraction thereof above \$100,000, add \$1
STRONG MOTION FEE a. Residential b. Commercial	\$.10/\$1,000 of value \$.21/\$1,000 of value
ENERGY	10% of building permit fee Additional plan review and field inspections required by State law. (Title-24 Energy Conservation, Accessibility, Green Building Standards).
DEMOLITION	Based on project valuation. See Table 1-A. Requires deposit in the amount of 50% of permit fees.)
PRELIMINARY PLAN REVIEW a. Residential b. Commercial	\$200 \$500
RECORDS MANAGEMENT a. 8 ½ x 11 sheets b. Large Format Sizes	\$2.50/sheet for first 12 sheets, \$0.20/sheet \$8.50/sheet for the first 8 sheets, \$1.00/sheet
REROOF a. Residential b. Commercial	\$180 \$360
SUSTAINABLE BUILDING REVIEW	\$300 deposit with actual costs charged
TEMPORARY POWER POLE	\$150 per application
PLAN REVISION REVIEW	\$100 per application
ZONING ABATEMENT/CODE ENFORCEMENT a. First two notices b. After two notices with no compliance	No charge Actual costs

Table 1-A Project Valuation for Permit Fees Determination	
Total Valuation	Fee
\$1.00 to \$500	\$90
\$501 to \$2,000	\$90.00 for first \$500 + \$4.05 each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$25,000	\$135.75 for first \$2,000 + \$21.51 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$630.47 for the first \$25,000 + \$15.52 each addition \$1,000 or fraction thereof, up to and including \$50,000
\$50,000 to \$100,000	\$1,018.47 for first \$50,000 + \$10.75 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,557.47 for first \$100,000 + \$8.61 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$5,001.09 for first \$500,000 + \$7.30 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,000 and up	\$ 8,651 for first \$1,000,000 + \$4.82 for each additional \$1,000 or fraction thereof

Electrical Permits	
Application Type	Fee Amount
a. For the issuance of each electrical permit	\$90
b. For the issuance of each supplemental permit for which the original permit expired, been canceled, or finalized	\$37.50
c. Temporary Power Pole	\$150
d. Residential Electrical Service Upgrade	\$150
e. Renewal of the original permit which is expired, canceled or finalized	\$37.50
System Fee Schedule – Electrical <i>(Note: The following do not include permit issuance fees.)</i>	
NEW RESIDENTIAL The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.	
MULTI-FAMILY For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of garages, carports and accessory buildings	.09/sf
SINGLE AND TWO-FAMILY For new single and two-family residential buildings constructed at the same time and not including the area of garages, carports and accessory buildings	.10/sf
FOR OTHER TYPES OF RESIDENTIAL OCCUPANCIES AND FOR ALTERATIONS, ADDITIONS, AND MODIFICATIONS TO EXISTING RESIDENTIAL BUILDINGS	
a. Addition or Alteration	20% of bldg. permit fee
b. Commercial Building	25% of bldg. permit fee
c. Tenant Improvements	20% of bldg. permit fee
ELECTRIC VEHICLE CHARGERS	\$90
PRIVATE SWIMMING POOLS For new private, in-ground swimming pools or spas for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	(valuation + \$90 for electrical, mechanical and plumbing)
TEMPORARY POWER SERVICE For temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc.	\$14.25
Unit Fee Schedule – Electrical <i>(Note: The following do not include permit issuance fees.)</i>	
RECEPTACLE, SWITCH AND LIGHT OUTLETS For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters: Note: For multi-outlet assemblies, each 5 feet (1524mm) or fraction thereof may be considered as one outlet	
a. First 20 fixtures	\$1.58 each
b. Additional fixtures	\$1.06 each
LIGHTING FIXTURES for lighting fixtures, sockets or other lamp holding devices:	
a. First 20 fixtures	\$1.58 each
b. Additional fixtures	\$1.06 each
c. For pole or platform-mounted lighting fixtures	\$1.58 each
d. For theatrical-type lighting fixtures or assemblies	\$1.58 each

ELECTRICAL PERMITS (continued)	
Application Type	Fee Amount
RESIDENTIAL APPLIANCES Note: For air conditioners and other motor-driven appliances having larger electrical ratings:	see Power Apparatus
NON-RESIDENTIAL APPLIANCES For nonresidential appliances and self-contained factory-wired, Nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA), in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or similar types of equipment:	\$6.28 each
Note: For air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	
POWER APPARATUS For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows: Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or Kilovolt-amperes-reactive (kVAR):	
Up to and including 1, each	\$6.28 each
a. Over 1 and not over 10	\$15.73 each
b. Over 10 and not over 50	\$31.51 each
c. Over 50 and not over 100	\$62.99 each
d. Over 100	\$92.50 each
Note: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.	
BUSWAYS For trolley and plug-in-type busways, each 100 feet (30480 mm) or fraction thereof	\$9.31
Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.	
SIGNS, OUTLINE LIGHTING AND MARQUEES	
a. For signs, outline lighting systems or marquees supplied from one branch circuit	\$31.06 each
b. For additional branch circuits within the same sign, outline lighting system or marquee	\$6.28 each
SERVICES	
a. For services of 600 volts or less and not over 200 amperes in rating	\$92.25 each
b. For services of 600 volts or less and over 200 amperes to 1,000 amperes	\$92.25 each
c. For services over 600 volts or over 1,000 amperes in rating	\$157.44 each

ELECTRICAL PERMITS (continued)	
Application Type	Fee Amount
SOLAR PHOTOVOLTAIC SYSTEMS	
a. Residential Roof Mounted Systems up to 5KW	\$175
b. Residential Roof Mounted Systems over 5KW	\$250
c. Commercial Systems 30KW or less	\$1,500
d. Commercial Systems 30 KW+ / plan review inspections @	\$100 per hour
MISCELLANEOUS APPARATUS, CONDUITS & CONDUCTORS	
a. For which a permit is required but for which no fee is established herein.	\$22.67
Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures appliances, power apparatus, busway signs or other equipment.	
CARNIVAL AND CIRCUSES	
Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions	
a. For electrical generators and electrically driven rides	\$31.51 each
b. Having electrical lighting	\$9.31 each
c. For a system of area and booth lighting	\$9.31 each
For permanently installed rides, booths, displays and attractions, use the Electrical Unit Fee Schedule.	

Mechanical Permits	
Application Type	Fee
PERMIT ISSUANCE AND HEATERS	
a. Each mechanical permit	\$90
b. Each supplemental permit for which the original permit has not expired, been canceled or finalized	\$37.50
c. Residential furnace replacement	\$90
d. Geothermal Systems	\$150
e. Renewal of original permit which has been expired or canceled	\$37.50
NEW RESIDENTIAL BUILDINGS The following fee shall include all mechanical equipment in or on each building or other mechanical equipment on the same premises constructed at the same time, per square foot of building	0.05
a. Addition or Alteration	15% of bldg. permit fee
b. Commercial Building	15% of bldg. permit fee
c. Tenant Improvements	10% of bldg. permit fee
Unit Fee Schedule - Mechanical <i>(Note: The following do not include permit issuance fees.)</i>	
FURNACES	
a. Installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3kW)	\$22.72
b. Installation or relocation of each forced-air or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$27.94
c. Installation or relocation of each floor furnace, including vent	\$22.72
d. Installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$22.72
APPLIANCE VENTS	
a. Installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$11.13
REPAIRS AND ADDITIONS	
a. Repair or alteration of, or addition to, each heating appliance refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporation cooling system, including installation of controls regulated by the Mechanical Code	\$21.03
BOILERS, COMPRESSORS AND ABSORPTION SYSTEMS	
a. Installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kW), or each absorption system to and including 100,000 Btu/h (18.3kW)	\$22.56
b. Installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$41.68
c. Installation or relocation of ea. boiler or compressor over 30 hp (105.5 kW) to & incl. 50 horsepower (176 kW), or ea. absorption system over 1,000,000 Btu/h (293.1 kW) to & incl. 1,750,000 Btu/h (512.9 kW)	\$85.12
d. Installation or relocation of each boiler or compressor over 50	

horsepower (176 kW) or each absorption system over 1,750,000Btu/h(512.9kW)	\$142.22
AIR HANDLERS	
a. For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 Lis), including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	\$16.34
b. For each air-handling unit over 10,000 cfm (4719 L/s)	\$27.77
EVAPORATIVE COOLERS	
a. For each evaporative cooler other than portable type	\$16.34
VENTILATION AND EXHAUST	
a. Each ventilation fan connected to a single duct	\$11.13
b. Each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$16.34
c. Installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$16.34
INCINERATORS	
a. Installation or relocation of each domestic-type incinerator	\$27.94
b. Installation or relocation of each commercial or industrial-type incinerator	\$22.26
MISCELLANEOUS	
a. Each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories for which the fee is listed in this table.	\$16.34

Plumbingpermits	
Application Type	Fee
PERMIT ISSUANCE	
a. For the issuance of each plumbing permit	\$90
b. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$37.50
c. Residential Water Heater Replacement	\$90
d. Domestic Solar Hot Water System	\$180
e. Renewal of the original permit which has been expired or canceled	\$37.50
NEW RESIDENTIAL BLDINGS	
a. All plumbing equipment or fixtures on each building or other plumbing equipment on the same premises constructed at the same time, except as covered by well and septic or sewer permits	.05/sf of building area
b. Addition or Alteration	20% of bldg. permit fee
c. Commercial Building	20% of bldg. permit fee
d. Tenant Improvements	15% of bldg. permit fee
Note: For other occupancies and alteration, addition and modification to existing residential buildings, use the Plumbing Unit Schedule.	
Unit Fee Schedule - Plumbing (Note: The following do not include permit issuance fees.)	
FIXTURES AND VENTS	
a. Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$12.97
b. Repair or alteration of drainage or vent piping	\$6.33 per fixture
SEWERS, DISPOSAL SYSTEMS AND INTERCEPTORS	
a. Each building sewer and each trailer park sewer	\$24.65
b. Each cesspool	\$37.25
c. Each private sewage disposal system	\$74.50
d. Each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$24.89
WATER PIPING AND WATER HEATERS	
a. Installation, alteration, or repair of water piping water-treatment equipment or both	\$6.33 each
b. Water heater, including vent	\$15.89 each
c. Vents only	\$8.50
GAS PIPING SYSEMS	
a. Gas piping system of one to four outlets	\$6.33 each
b. Additional outlets, five or more	\$1.58 each
LAWN SPRINKLERS, VACUUM BREAKERS AND BACKFLOW PROTECTION DEVICES.	
a. Each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$18.91
b. Atmospheric-type vacuum breakers or backflow protection devices not Included in Item 1:	
o 1 to 5 devices	\$15.89
o Over 5 devices	\$3.22 each
c. Backflow-protection device other than atmospheric-type vacuum breakers	
o 2 inch (50.8mm) and smaller	\$15.89
o Over 2 inches (50.8mm)	\$31.80

PLUMBING PERMITS (continued)	
Application Type	Fee
SWIMMING POOLS a. Each swimming pool or spa	Based on valuation + \$90 for each plumbing, mechanical and electrical
MISCELLANEOUS a. Each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this schedule.	\$9.80

Cannabis Permit Fees

Cannabis Permit Services		
Fee Type	Amount of Fee	Fee Authority
ANNUAL REGISTRATION FEE	\$100	CMC § 5.30.060.C
NEW CANNABIS PERMIT APPLICATION ¹	\$3,000	CMC § 5.30.320
CANNABIS PERMIT ADMINISTRATIVE RENEWAL	\$1,500	CMC § 5.30.320
CANNABIS PERMIT NON-ADMINISTRATIVE RENEWAL	\$3,000	CMC § 5.30.320
CASH BUSINESS TAX PAYMENT SURCHARGE	\$500 per payment	CMC § 5.30.320
ANNUAL FINANCIAL AUDIT	Actual Cost + 10%	CMC § 5.30.190.B
DELINQUENCY AND APPEALS DELINQUENT REGISTRATION ²	Registration Due + 25% (+25% each additional month)	CMC § 5.30.110
DELINQUENT BUSINESS TAX PAYMENT	Tax Due + 25% (+25% each additional month)	CMC § 5.30.110
BUSINESS TAX APPEAL	\$5,000	CMC § 5.30.320

Footnotes

CMC=City of Cotati Municipal Code

- ¹ Permit application fees do not include the cost of any required entitlement processes or building permitting.
- ² See CMC §5.04.200 for additional details

Public Safety Fees

Public Safety Services	
Fee Type	Amount of Fee
NOISE DISTURBANCE RESPONSE a. First response b. Second response c. Third response d. Fourth response and thereafter	a. No charge b. \$65 c. \$130 d. \$185 per response
POLICE FALSE ALARM RESPONSE a. First through fourth response per year b. Fifth and sixth response per year c. Seventh and eighth response per year d. Ninth response and thereafter	a. No charge b. \$50 per response c. \$75 per response d. \$100 per response
POLICE REPORT COPY a. Police crime report b. Incident report/CAD printout c. Vehicle Accident Investigation Report Report fee waived for a "Victim of Violent Crime" as defined on the State of California Victim Compensation Website	a. \$0.25 pp b. \$0.25 pp c. \$0.25 pp
PRIVATE ALARM PERMIT a. Residential alarm b. Commercial or industrial alarm	a. \$10 per application b. \$20 per application
PHOTO REPRODUCTION a. Non-digital b. Digital to CD	a. \$20.00 per request plus actual reproduction costs b. \$25.00 per disc
IMPOUND/ABANDONMENT/ABATEMENT VEHICLE RELEASE a. Non-criminal based b. Criminal based	a. \$100 per incident b. \$175 per incident
IMPOUNDED VEHICLE STORAGE FEE	\$50 per day
CONCEALED WEAPON PERMIT a. Renewal b. Amendments to Permit	\$100 (maximum allowed by Department of Justice) plus fingerprinting fees and Department of Justice fees. a. \$25 plus applicable Department of Justice & FBI fees b. \$10 plus applicable Department of Justice and FBI fees
ANNUAL TAXI PERMIT a. Initial owner or driver b. Annual owner or driver renewal	a. \$50 per permit plus any fees required by the Department of Justice and \$500 deposit for vehicle insurance review with actual hours charged for the city attorney b. \$25 per permit plus any fees required by the Department of Justice
RECORDS CHECK/CLEARANCE LETTER	\$17.50 per records check or clearance letter
POLICE CRIME VERIFICATION LETTER	\$5 per request
VIDEO/AUDIO TAPE REPRODUCTION a. Dispatch Recording b. Body Worn Camera Video Reproduction	a. \$45 per request b. \$45 per request
DISABLED PARKING CITATION ADMINISTRATIVE REVIEW	\$25.00
VEHICLE EQUIPMENT CORRECTION INSPECTION	No Charge

CITATION CORRECTION NOT ISSUED BY CPD	No Charge
VIN VERIFICATION	\$15 per verification
BICYCLE REGISTRATION	No charge
ANIMAL CONTROL REGISTRATION a. Spayed /neutered dog b. Unspayed/un-neutered dog c. Unlicensed dog found *Senior discount for owners over the age of 55	a. \$20 per animal b. \$35 per animal c. \$50 per animal
ANIMAL CONTROL RECOVERY a. 1 st incident b. 2 nd incident c. 3 rd incident	a. \$25 per animal b. \$50 per animal c. \$100 per animal
ANIMAL TRAP RENTAL	\$50 security deposit for trap
VEHICLE REPOSSESSION RECEIPT	\$15 per Government Code 26751
SUBPOENA WITNESS-POLICE	\$150 per Government Code 68097.2
POLICE SPECIAL SERVICES	Actual costs including staff costs at fully burdened hourly rates
MANDATED FIREARM STORAGE a. Intake, recordation, and return/disposal of first five firearms b. Intake, recordation, and return/disposal of additional firearms c. Storage	a. \$53 per request b. \$5 per firearm c. \$5 per month
TRANSPORTATION PERMITS a. Per day b. Annual	a. \$20 per application b. \$100 per application



Park, Recreation and Facilities Fees

Facilities Fee Categories

Fee Type	Amount of Fee
A. Non-Profit Groups/Community Service Organizations and Government Agencies	1. Organizations which have an IRS Code 501(c) determination letter. OR 2. Government agencies which includes federal, state and local government agencies.
B. Private Individual, Group or Business (Resident)	Applicant lives within City limits. Proof of residency such as utility bill in the name of the applicant is required.
C. Private Individual, Group or Business (Non-Resident)	Applicant does not live within City limits.

Facility Hourly Fees

Fee Type	Amount of Fee
CATEGORY A COTATIROOM	\$30/hour
CATEGORY A CLASSROOMS	\$10/hour
CATEGORY B COTATIROOM	\$50/hour
CATEGORY B CLASSROOMS	\$15/hour
CATEGORY C COTATIROOM	\$60/hour
CATEGORY C CLASSROOMS	\$20/hour

Facility Deposits

Fee Type	Amount of Fee
COTATIROOM	\$400
CLASSROOMS	\$25

Miscellaneous Fees

Fee Type	Amount of Fee
PORTABLE STEREO RENTAL	\$25
CLEANING FEE FOR COTATIROOM	\$125
CANCELLATION FEE (LESS THAN 30 DAYS PRIOR TO EVENT)	\$25
LOST KEYS	\$100

Park and Special Events	
Fee Type	Amount of Fee
NON-REFUNDABLE APPLICATION FEE	\$25
APPROVED PERMIT FEE	\$125 per day of event
SPECIAL EVENT BUSINESS LICENSE FEE	As applicable
STREET CLOSURE FEE	\$250
REFUNDABLE SECURITY DEPOSIT – UP TO 50 PATRONS	\$100
REFUNDABLE SECURITY DEPOSIT – 51 – 250 PATRONS	\$250
REFUNDABLE SECURITY DEPOSIT – 251 + PATRONS	\$500

The following fee table only applies to events that do not charge an admission fee to the general public.

Free Individual & Group Events in City Parks	
Fee Type	Amount of Fee
Attendance 21-50 Resident Permit Fee	\$50
Attendance 21-50 Non Resident Permit Fee	\$75
Attendance 21-50 Refundable Security Deposit	\$100
Attendance 51-250 Resident Permit Fee	\$100
Attendance 51-250 Non Resident Permit Fee	\$150
Attendance 51-250 Refundable Security Deposit	\$250
Attendance 251 +Resident Permit Fee	\$300
Attendance 251 + Non Resident Permit Fee	\$400
Attendance 251 + Refundable Security Deposit	\$350

The following fee table only applies to events that do charge an admission fee to the general public.

Individual & Group Events in City Parks With Admission Fees	
Fee Type	Amount of Fee
Attendance Up to 100 Resident Permit Fee	\$200
Attendance Up to 100 Non Resident Permit Fee	\$300
Attendance Up to 100 Refundable Security Deposit	\$250
Attendance 101-250 Resident Permit Fee	\$300
Attendance 101-250 Non Resident Permit Fee	\$500
Attendance 101-250 Refundable Security Deposit	\$350
Attendance 251 +Resident Permit Fee	\$600
Attendance 251 + Non Resident Permit Fee	\$750
Attendance 251 + Refundable Security Deposit	\$350
All Groups with 50 + guests – Restroom Cleaning Fee	\$70 (deducted from deposit)

Recreation Programs	
Fee Type	Amount of Fee
Kids Day Vendor Fees	
NONPROFIT 10X10 SPACE (NO SALES)	Free
NONPROFIT 10X20 SPACE (NO SALES)	\$25
NONPROFIT WITH SALES 10X10 SPACE	\$30
NONPROFIT WITH SALES 10X20 SPACE	\$60
ALL OTHER VENDORS 10X10	\$75
ALL OTHER VENDORS 10X20	\$125
ELECTRICITY	\$15
Tree Lighting Vendor Fees	
NONPROFIT 10X10 SPACE (NO SALES)	Free
NONPROFIT 10X20 SPACE (NO SALES)	\$25
ALL OTHER VENDORS 10X10	\$40
ALL OTHER VENDORS 10X20	\$60
ELECTRICITY	\$15
Contracted Classes	
CONTRACTED CLASSES/CAMPS/PROGRAMS	Fees set by instructor/contractor
City Staffed Camps/Classes/Programs	
ONE DAY DROP IN RATE	\$35
SINGLE DAY PROGRAM/CLASS	\$35
WHOLE CAMP REGISTRATION	\$25/day (must register for whole week)
CAMP EXTENDED CARE SINGLE DAY	\$25
CAMP EXTENDED CARE WEEK	\$100
COUNSELOR IN TRAINING PROGRAM	\$50/week
BREAKFAST WITH SANTA	\$12/person
DANCES	\$30/couple, \$10 each additional person
BUNNY BRUNCH	\$12/person
HOLIDAY ORNAMENT ADOPTION	\$10
SCHOLARSHIP RATE	50% of program fee